

NOTICE OF MEETING

JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

Tuesday, 22nd November, 2016, 7.30 pm - The Londesborough Room, Alexandra Palace Way, Wood Green, London N22 7AY

Statutory Advisory Committee Members:

Councillors James Patterson, Clare Bull, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Stuart McNamara and Charles Wright

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth Richardson (Palace View Residents Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

Consultative Committee Members:

Councillors Patrick Berryman, Joanna Christophides, Tim Gallagher, Liz McShane, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair) (Friends of Finsbury Park), Jenny Bourne-Taylor (Alexandra Palace Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), John Thompson (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), Jonathan Smith (Campsbourne School), Nigel Willmott (Friends of the Alexandra Palace Theatre), David Cole (Heartlands Primary School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), Frances Hargrove (St Mary's CE Primary School) and Richard Hudson (Warner Estate Residents Association)

1. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

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2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

4. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item 9 below).

5. MINUTES (PAGES 1 - 32)

- i. To approve the minutes of the Joint Statutory Advisory and Consultative Committees held on 30 June 2016 and 29 September 2016.
- ii. To note the minutes of the Statutory Advisory Committee held on 30 June 2016 and 29 September 2016.
- iii. To note the minutes of the meeting of the Alexandra Palace and Park Board held on 12 April 2016, 19 July 2016 (draft) and 29 September 2016 (draft).

6. CHIEF EXECUTIVE'S UPDATE (PAGES 33 - 38)

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

7. ITEMS RAISED BY INTERESTED GROUPS

8. NON-VOTING BOARD MEMBERS FEEDBACK

9. NEW ITEMS OF URGENT BUSINESS

To consider any items of urgent business.

10. DATES OF FUTURE MEETINGS

Tuesday 31 January 2017
Tuesday 11 April 2017

Felicity Foley
Tel – 020 8489 2919
Fax – 020 8881 5218
Email: felicity.foley@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

14 November 2016

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MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE & PARK CONSULTATIVE COMMITTEE, HELD ON THURSDAY 30 JUNE 2016

Present:

**italics denotes absence*

Statutory Advisory Committee Members:

Councillors *James Patterson, Clare Bull*, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Stuart McNamara and Charles Wright

Jane Hutchinson (Alexandra Residents Association), *Ken Ranson* (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), *Kevin Stanfield* (Palace Gates Residents Association), *Elizabeth Richardson* (Palace View Residents Association), David Frith (The Rookfield Association), *Jason Beazley* (Three Avenues Residents Association), and *Jim Jenks* (Warner Estate Residents Association)

Consultative Committee Members:

Councillors *Patrick Berryman*, Joanna Christophides, Tim Gallagher, Liz McShane, *Anne Stennett* and Bob Hare

Gordon Hutchinson (Chair) (Friends of Finsbury Park), *Jenny Bourne-Taylor* (Alexandra Palace Allotments Association), *Hugh Macpherson* (Alexandra Palace Organ Appeal), John Thompson (Alexandra Palace Television Group), *Dermot Barnes* (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), *Jonathan Smith* (Campsbourne School), Nigel Willmott (Friends of the Alexandra Palace Theatre), David Cole (Heartlands Primary School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), *Frances Hargrove* (St Mary's CE Primary School) and *Richard Hudson* (Warner Estate Residents Association)

Also present:

Jeff Probst – substitute for Jim Jenks (Warner Estate Residents Association)

Jack Noutch – substitute for Richard Hudson (Warner Estate Residents Association)

Louise Stewart - Chief Executive, Alexandra Park and Palace

Emma Dagnes – Deputy Chief Executive, Alexandra Park and Palace

Simon Fell - Director of Event Operations, Alexandra Park and Palace

Mark Evison – Park Manager, Alexandra Park and Palace

Felicity Foley – Clerk, LB Haringey

1. **FILMING AT MEETINGS**

Noted.

2. **APOLOGIES FOR ABSENCE**

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

THURSDAY, 30 JUNE 2016

Apologies for absence were received from Jenny Bourne-Taylor, Jane Hutchinson, Gordon Hutchinson, Richard Hudson, Jim Jenks, Liz Richardson and Councillors Jogie, McNamara and C Bull.

3. URGENT BUSINESS

As an agenda item to nominate a Chair for the Municipal Year 2016-17 had been omitted from the agenda, it would be taken under Urgent Business.

Colin Marr, as Vice-Chair of the Consultative Committee, and in place of Gordon Hutchinson as outgoing Chair, took the Chair and invited nominations. It was unanimously agreed that Gordon Hutchinson would continue as Chair of SAC-CC for the Municipal Year 2016-17.

In the Chair's absence, Colin Marr continued as Chair for the remainder of the meeting.

4. DECLARATIONS OF INTEREST

None.

5. MINUTES

Joint Statutory Advisory and Consultative Committee

RESOLVED that the minutes of the Joint Statutory Advisory and Consultative Committee held on 2 February 2016 and 5 April 2016 be approved as a correct record of the meetings.

Statutory Advisory Committee

RESOLVED that the minutes of the Statutory Advisory Committee held on 2 February 2016 and 5 April 2016 be approved as a correct record of the meetings.

Alexandra Palace and Park Board

RESOLVED that the approved minutes of the Alexandra Palace and Park Board meetings held on 17 November 2015, 26 November 2015 and 16 February 2016 be noted.

The Chair added that there had been an amendment made to the wording of the minutes of the 16 February 2016 in respect of the Palace's submission to Crossrail 2, as follows: "Colin Marr objected to the submission having been made on behalf of the Trust as he felt that there hadn't been adequate consideration by the Board, and asked for his dissent to the submission be minuted."

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

THURSDAY, 30 JUNE 2016

Post meeting note – the minutes of the 16 February 2016 have since been amended and uploaded to the Haringey Council website.

6. CHIEF EXECUTIVE OFFICERS REPORT

RECEIVED the report of Louise Stewart, Chief Executive, Alexandra Park and Palace.

The following matters arose from discussion of the report:

- Governance / Strategic Vision – the initial scoping had taken place for the Governance Review, although it would be 3-4 months until initial findings would be documented. The Palace was currently procuring advisors for the development of the Strategic Vision.
- Planning application for the West Yard storage – the planning application was due to be discussed at the Council's Planning Committee on 11 July. However, the Alexandra Palace and Park Board had yet to make a final decision as to whether to proceed with the project, and this would be discussed at the meeting on 19 July. Following a request from the Board, a feasibility study had been carried out to look at additional potential options, and this would be presented to the Board on 19 July. In response to comments made online in respect of the application, the Trust is aware of them and where appropriate is taking them into account. Commemorative benches – members liked the idea of keeping old plaques in a central display. One member questioned whether a ten year display period was too short, and it was explained that this could be renewed if plaque owners stayed in contact.
- Cycle network / quietways proposal – a comment from the Friends of Alexandra Park had been submitted by email (due to Gordon Hutchinson being unable to attend the meeting), which read as follows:

The Friends of Alexandra Park discussed this at a recent committee meeting and there was support for the Quietway proposal, provided that surfaces were improved, no additional lighting would be introduced into the Park, and steps would be taken to reinforce the importance of cyclists being considerate of pedestrians on shared use paths. The downhill sections of the route can lead to cyclists riding at high speed and measures may be needed to safeguard other park users.

Regarding the option to bring part of the route into the Park instead of along North View Road, the Friends also supported this, with the same provisos, and on the basis that it is part of a hard-surfaced pedestrian path along the southern side of the Park, as floated in the Park Vision discussions. The Friends of the Park would welcome consultations on the detail of any new paths.

RESOLVED that the contents of the report be noted.

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

THURSDAY, 30 JUNE 2016

7. 2016 FIREWORKS PROPOSAL

RECEIVED the report of Simon Fell, Director of Event Operations, Alexandra Park and Palace.

The following matters arose from discussion of the report:

- The fireworks display had grown from a capacity of 30,000 to 50,000 since 2013. It was now felt that 50,000 people was the upper limit of capacity for the event, however, negative feedback had been received following the last event that people had been unable to buy tickets, due to it being sold out. Therefore, it was proposed that the event be increased to a two day event.
- Alexandra Palace Way would be closed for 48 hours, and the W3 bus would be re-routed during this time. Members asked whether the bus could be routed around Muswell Hill so that this area would not be cut off by the re-routing. Simon advised that he would be meeting with the Safety Advisory Group, and would raise this with the TfL representative. Any re-routing would be advertised to the public, as it was for the Red Bull event.
- With regards to the fences at the South-East corner of the park, this area would continue to be fenced off, as it was not suitable to be used as an entrance especially if there was bad weather, which would cause damage to the grass. It was noted that there had not been any complaints made by people attending the event with regard to not having an entrance at the South-East corner.

RESOLVED that the report be noted and comments be provided to the Alexandra Palace and Park Board.

8. EAST WING RESTORATION PROJECT REPORT

RECEIVED the report of Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace.

The following matters arose from discussion of the report:

- The discovery of more asbestos than was originally anticipated had caused a delay of 12 weeks to the programme. To mitigate this, some Phase 2 works had been brought forward into the enabling stage.
- The fundraising campaign for the theatre would begin in July, and the second phase would begin in November, to tie in with the 80th anniversary of the BBC.
- In regard to the 80th anniversary, the Palace were currently producing a programme for a ticketed event in the BBC studios.

**MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY
ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE
COMMITTEE**

THURSDAY, 30 JUNE 2016

RESOLVED that the contents of the report be noted.

9. NON-VOTING BOARD MEMBERS FEEDBACK

The Chair and Nigel Willmott updated members on the matters raised at the Alexandra Palace and Park Board meeting held on 12 April 2016, namely the work which was being undertaken on the website; the Business Plan which had been approved and was now available on the Alexandra Palace website; and the Board workshop which took place on 24 May and looked at the Wood Green Regeneration and Alexandra Palace governance review.

10. ITEMS RAISED BY INTERESTED GROUPS

None.

11. NEW ITEMS OF URGENT BUSINESS

None.

12. DATES OF FUTURE MEETINGS

Noted.

CHAIR: Colin Marr

Signed by Chair

Date

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MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE & PARK CONSULTATIVE COMMITTEE HELD ON THURSDAY 29 SEPTEMBER 2016

Present:

**italics denotes absence*

Statutory Advisory Committee Members:

Councillors James Patterson, Clare Bull, Viv Ross, *Adam Jogee*, Mark Blake, Stephen Mann, *Stuart McNamara* and Charles Wright

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), *Elizabeth Richardson* (Palace View Residents Association), *David Frith* (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

Consultative Committee Members:

Councillors Patrick Berryman, Joanna Christophides, Tim Gallagher, Liz McShane, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair) (Friends of Finsbury Park), *Jenny Bourne-Taylor* (Alexandra Palace Allotments Association), *Hugh Macpherson* (Alexandra Palace Organ Appeal), *John Thompson* (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), *Jonathan Smith* (Campsbourne School), *Nigel Willmott* (Friends of the Alexandra Palace Theatre), *David Cole* (Heartlands Primary School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), *John Boshier* (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), *Frances Hargrove* (St Mary's CE Primary School) and *Richard Hudson* (Warner Estate Residents Association)

Also present:

Antonia Denford – substitute for Richard Hudson (Warner Estate Residents Association)
Louise Stewart – Chief Executive, Alexandra Park and Palace
Emma Dagnes – Deputy Chief Executive, Alexandra Park and Palace
Mark Evison – Park Manager, Alexandra Park and Palace
Simon Fell – Director of Events Operations, Alexandra Park and Palace
Lucy Fenner – Commercial Director, Alexandra Park and Palace
Erica Wilkinson – Company Secretary, Alexandra Park and Palace
Felicity Foley – Clerk, LB Haringey

13. FILMING AT MEETINGS

Noted.

14. APOLOGIES FOR ABSENCE

Apologies for absence were received from Liz Richardson, David Frith, Nigel Willmott, John Boshier, Richard Hudson, John Thompson and Councillors Jogee and Wright.

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

THURSDAY, 29 SEPTEMBER 2016

15. DECLARATIONS OF INTEREST

None.

16. URGENT BUSINESS

It being a special meeting, under the Council's Constitution Part 4, Section B, Paragraph 17, no other business was considered.

17. ALEXANDRA PARK PREMISES LICENCE APPLICATION

Louise Stewart, Chief Executive, Alexandra Park and Palace, introduced the report as set out. This was a proposal for the Trust to apply for a premises licence for the Park. The role of the SAC-CC was to provide advice to the Board, who would in turn make a decision as to whether the Trust shall be allowed to apply for a licence. The application proposed an increase in event days of 34 per year (to 43), which would not include set up or break down of events.

The Chair asked for comments from the Committee:

- a. The Park needed investment in the infrastructure before extra events could be permitted, although it was also questioned whether it was possible for an increase in events to work in the Park.
- b. Extra events would lead to an increase in noise disturbance to local residents. It would be important for the Trust to work with local neighbours in order to provide assurances that measures would be taken to mitigate the noise from events.
- c. Committee Members expressed concern that there would not be a balance between the number of events and public use of the Park.
- d. A Committee Member stated that local residents already experienced a number of issues around events – the stewarding, rubbish accumulation, areas of the Park being used as a toilet, lack of access to the Park during events and the impact on the Park. Residents needed confidence that existing events would be managed better before there was any increase.
- e. Another member of the Committee expressed that they felt events were well managed.
- f. The Chair expressed his disappointment that this was the first time Committee Members had seen this proposal as a licensing application, as he felt that it could have been discussed at an earlier meeting, before submitting an application. The Chair provided feedback from the Friends of Alexandra Park, where the main concerns were the loss of use of areas of the Park and the potential impact of this on local people, particularly where this was the only access to green space; the concerns over the constraints in the open areas of the Park if vehicles were driving through to set up or take down events, and the associated dangers with this; the cumulative impact to bio-diversity and wildlife in the Park; the damage and deterioration to existing physical infrastructure. It was suggested that there be a substantial reduction in the number of events.
- g. Jim Jenks provided feedback from Warner Estate Residents Association – the need to generate income must be balanced with the need to maintain the resource as an area of peaceful enjoyment in a city, as well as the need to preserve the natural environment; 'noise creep' from any events with amplified

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

THURSDAY, 29 SEPTEMBER 2016

- sound needed to be addressed, with some independent mediation if required; the impact on local streets with parking overspill and crowds of people leaving events must be considered when reviewing any events in the Park.
- h. The Committee were positive about the consideration of holding smaller events in the Park, which would bring diversity in the events held.

The Trust Management provided the following in response to comments made:

- i. The Designated Premises Supervisor for the Park would be the same as it currently was for the Palace – a member of staff from the Catering department.
- j. In order to invest money into the Park, income would need to be generated, and increasing the number of events held would enable this.
- k. The number of events permitted under the licence would be the maximum number of events allowed, and it was not suggested that the maximum would be used in 2017/18. Consideration was being given to holding events throughout the year, not just in the summertime, and also to a range of ticketed and non-ticketed events.
- l. It would not be practical to reduce the number of event days applied for, as this number may be further reduced by the Licensing Committee during the application process, if it wished to do so, and it would lead to further licence applications in the future in order to increase this number, at further cost to the Trust.
- m. In regard to the setting up and down of events, there was no intention of this taking place overnight.

The Chair thanked the Committee for their comments and summed up the general consensus as that the Committee still had concerns over the levels of increase in activity in the Park, and that any application made for a Premises Licence should reduce the number of events as proposed. There were also still concerns that even with good management, the impact on the local community would be too great. The Committee requested that the Board ask Alexandra Palace for an indication of the lower level limits of events over the next few years, along with frequency and size of events.

18. DATES OF FUTURE MEETINGS

Noted.

CHAIR: Gordon Hutchinson

Signed by Chair

Date

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MINUTES OF THE MEETING OF THE ALEXANDRA PARK AND PALACE STATUTORY ADVISORY COMMITTEE HELD ON THURSDAY 30 JUNE 2016

Present:

**italics denotes absence*

Statutory Advisory Committee Members:

Councillors *James Patterson, Clare Bull, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Stuart McNamara* and Charles Wright

Jane Hutchinson (Alexandra Residents Association), *Ken Ranson* (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), *Kevin Stanfield* (Palace Gates Residents Association), *Elizabeth Richardson* (Palace View Residents Association), David Frith (The Rookfield Association), *Jason Beazley* (Three Avenues Residents Association), and *Jim Jenks* (Warner Estate Residents Association)

Also present:

Jeff Probst – substitute for Jim Jenks (Warner Estate Residents Association)
Louise Stewart - Chief Executive, Alexandra Park and Palace
Emma Dagnes – Deputy Chief Executive, Alexandra Park and Palace
Simon Fell - Director of Event Operations, Alexandra Park and Palace
Mark Evison – Park Manager, Alexandra Park and Palace
Felicity Foley – Clerk, LB Haringey

1. **FILMING AT MEETINGS**

Noted.

2. **ELECTION OF CHAIR OF THE STATUTORY ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2016-17**

Councillor Wright nominated Councillor Jogee, and this was seconded by Councillor Mark Blake.

RESOLVED that Councillor Adam Jogee be appointed as Chair of the Statutory Advisory Committee for the 2016-17 Municipal Year.

3. **ELECTION OF VICE-CHAIR OF THE STATUTORY ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2016-17**

Duncan Neill nominated David Frith, and this was seconded by Councillor Ross.

RESOLVED that David Frith be appointed as the Vice-Chair of the Statutory Advisory Committee for the 2016-17 Municipal Year.

Due to the absence of Councillor Jogee, David Frith took the Chair for the meeting.

4. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Jane Hutchinson, Jim Jenks, Liz Richardson and Councillors Jogee, McNamara and C Bull.

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE
THURSDAY, 30 JUNE 2016**

5. DECLARATIONS OF INTEREST

None.

6. MEMBERSHIPS

The memberships were confirmed.

7. APPOINTMENT OF MEMBERS TO THE ALEXANDRA PARK AND PALACE STATUTORY ADVISORY URGENCY SUB-COMMITTEE FOR THE MUNICIPAL YEAR 2016-17

It was decided that this item would be deferred to the next Statutory Advisory Committee meeting when more members were present.

8. MINUTES AND MATTERS ARISING

Statutory Advisory Committee

RESOLVED that the minutes of the Statutory Advisory Committee held on 2 February 2016 and 5 April 2016 be approved as a correct record of the meetings.

Joint Statutory Advisory and Consultative Committee

RESOLVED that the minutes of the Joint Statutory Advisory and Consultative Committee held on 2 February 2016 and 5 April 2016 be approved as a correct record of the meetings.

Alexandra Palace and Park Board

RESOLVED that the approved minutes of the Alexandra Palace and Park Board meetings held on 17 November 2015, 26 November 2015 and 16 February 2016 be noted.

The Chair added that there had been an amendment made to the wording of the minutes of the 16 February 2016 in respect of the Palace's submission to Crossrail 2, as follows: "Colin Marr objected to the submission having been made on behalf of the Trust as he felt that there hadn't been adequate consideration by the Board, and asked for his dissent to the submission be minuted."

Post meeting note – the minutes of the 16 February 2016 have since been amended and uploaded to the Haringey Council website.

9. CHIEF EXECUTIVE OFFICERS REPORT

The Committee noted the discussion which took place during the Joint SAC-CC meeting and had no further comments to add.

10. 2016 FIREWORKS PROPOSAL

The Committee noted the discussion which took place during the Joint SAC-CC meeting and had no further comments to add.

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE
THURSDAY, 30 JUNE 2016**

11. EAST WING RESTORATION PROJECT REPORT

The Committee noted the discussion which took place during the Joint SAC-CC meeting and had no further comments to add.

12. ANY OTHER BUSINESS

None.

13. DATES OF FUTURE MEETINGS

Noted the dates of future meetings:

CHAIR: David Frith

Signed by Chair

Date

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MINUTES OF THE MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE HELD ON THURSDAY 29 SEPTEMBER 2016

Present:

**italics denotes absence*

Statutory Advisory Committee Members:

Councillors James Patterson, Clare Bull, Viv Ross, *Adam Jogee*, Mark Blake, Stephen Mann, *Stuart McNamara* and *Charles Wright*

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), *Elizabeth Richardson* (Palace View Residents Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

14. FILMING AT MEETINGS

Noted.

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Liz Richardson, David Frith and Councillors Jogee and Wright.

16. DECLARATIONS OF INTEREST

None.

17. URGENT BUSINESS

It being a special meeting, under the Council's Constitution Part 4, Section B, Paragraph 17, no other business was considered at the meeting.

18. ALEXANDRA PARK PREMISES LICENCE APPLICATION

The Committee noted the comments made in the Joint SAC-CC meeting and had no further comments to add.

19. DATES OF FUTURE MEETINGS

Noted.

CHAIR:

Signed by Chair

Date

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MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON Tuesday, 12th April, 2016

PRESENT:

Councillors: Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), , Patrick Berryman, Bob Hare, Liz McShane and Anne Stennett

Non-Voting Members: Colin Marr (Non-voting), Nigel Willmott (Non-voting) and Councillor Stephen Mann (Observer)

87. FILMING AT MEETINGS

Noted.

88. APOLOGIES FOR ABSENCE

Apologies for absence were received from Gordon Hutchinson and Bob Kidby.

89. URGENT BUSINESS

NOTED that there would be an item of urgent business, which would be taken at item 24, as it was exempt.

90. DECLARATIONS OF INTERESTS

None.

91. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

92. MINUTES

i. Alexandra Palace and Park Board – 16 February 2016

RESOLVED that the unrestricted minutes of the Alexandra Palace and Park Board held on 16 February 2016 be approved as an accurate record of the proceedings, subject to the following amendment:

Minute ABO76

Additional sentence to follow point b:

Colin Marr objected to the submission having been made on behalf of the Trust as he felt that there hadn't been adequate consideration by the Board, and asked for his dissent to the submission be minuted.

- ii. Joint Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace & Park Consultative Committee – 2 February 2016

RESOLVED that the draft minutes of the Joint Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace & Park Consultative Committee held on 2 February 2016 be noted.

- iii. Alexandra Park & Palace Statutory Advisory Committee - 2 February 2016.

RESOLVED that the draft minutes of the Alexandra Park & Palace Statutory Advisory Committee held on 2 February 2016 be noted.

93. REPORT OF THE CHIEF EXECUTIVE OFFICER

RECEIVED the report of Louise Stewart, Chief Executive, Alexandra Park and Palace.

The following arose from discussion of the report:

- a. Governance Review

A new Company Secretary, Erica Wilkinson, had been appointed. A draft review scope would be circulated in due course.

- b. Business Plan

This would be discussed in the exempt section of the meeting. Once the plan had been approved by the Board, a non-exempt version would be made available for the public.

RESOLVED that

- i. **The Board would be consulted electronically on the scope of the Governance Review between Board meetings; and**
- ii. **The timetable and special Board meeting on Wood Green regeneration be approved.**

94. PARK ACTIVITIES

Mark Evison, Park Manager, Alexandra Park and Palace, introduced the report as set out.

RESOLVED that the contents of the report be noted.

95. LEARNING AND COMMUNITIES

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

RESOLVED that

- i. **The contents of the report be noted; and**
- ii. **The continued increase in schools using the Park and Palace and continuing development of engagement with the local community be noted.**

96. COMMERCIAL UPDATE

Lucy Fenner, Commercial Director, Alexandra Park and Palace, introduced the report as set out.

RESOLVED that the commercial highlights be noted.

97. NEW-LOOK WEBSITE PRESENTATION

Martin Keane, Head of Marketing and Communications, Alexandra Park and Palace, provided a presentation on the new-look website.

The following arose during discussion:

- a. The existing website was built in 2013, and required updating to suit the changes in the organisation and the increased traffic to the website. The current website was hard to navigate and so a review of functionality was also required.
- b. The current website had an emphasis on events, and the new-look website would make it easier for visitors to view information on all areas of the Park and Palace and the Trust's activities.
- c. The interface would be updated to make it easier to use from a mobile device, and for people to buy tickets for events.

RESOLVED to note the presentation.

98. EAST WING RESTORATION PROJECT

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The following arose from discussion of the report:

- a. The team was working with the contractor to retrieve lost time and bring completion back to the original December 2017 date.
- b. The interim Cost Plan showed an adverse variance of £411k from Stage 3 to Stage 4, and value engineering solutions would be explored in order to bring the Cost Plan back in line with Stage 3.
- c. Works carried out so far included undertaking surveys and investigations in order to de-risk the project as much as possible and removal of non-supporting walls and rubble in preparation for the main works to take place.

RESOLVED that the report be noted.

99. TRUST FINANCIAL REPORT (AND ANNUAL ACCOUNTS TIMETABLE)

Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace introduced the report as set out.

The following arose from discussion of the report:

- a. Due to the success of the Trading Company, the Gift Aid contribution had increased by £615k to £1,712k.
- b. The £108k spend on the fire alarm system should be the final spend on this area to meet current fire regulations.
- c. With regards to the damage caused by the gas mains works, contact had been made with the company and they will be working with the Park Manager to carry out remedial works.

RESOLVED that

- i) The performance of the Trust and the attached timetable for submitting the annual accounts be noted; and**
- ii) A salary increase of 2% for all Trust employees effective from 1st April 2016 be approved.**

100. RESERVES POLICY

Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace introduced the report as set out.

The following arose from discussion of the report:

- a. The Trust was required by law to have a draft reserves policy, which should be reviewed annually. Appendix one contained a first draft of the policy, of which a more comprehensive version would be produced at a later date.
- b. In terms of the level of reserves required to cover six months running costs, further work needed to be carried out to establish what this amount is and to identify how the Trust can build this level of reserve.

RESOLVED that

- i) The draft Reserves Policy attached at Appendix 1 be approved; and**
- ii) A more comprehensive Reserves Policy shall be presented to the Board at a later stage.**

101. STORAGE UNIT PROPOSAL

Russell Eacott, Interim Project Director for the East Wing Restoration Project, presented the proposals for a new storage building in the West Yard.

The following arose from discussion of the report:

- a. If the Board approved the proposal, the team would work with the Council to approve funding through the Capital Programme Board. The Business Plan showed how revenue could be made from the space, and it was noted that if the space was not utilised in some way then the project would need to be financed from other areas within the Palace.
- b. There were time pressures on the project, which would need to be completed by February 2017 to allow the East Wing Restoration Project to continue into Area 7, and to avoid costs of offsite storage.
- c. The scaffold bracing supporting the North Wall was reasonably stable, but it would need replacing at some point in the future.
- d. The function space would have a separate entrance to the main building and so would be available to use alongside functions in the main building.
- e. Louise Stewart agreed that to share the findings of work undertaken by the team demonstrating that no temporary solutions were possible due to the capacity and volume of space required to house and move such major infrastructure, and reiterated to members that the project was time sensitive in relation to the East Wing Restoration Project.
- f. The primary purpose of the building was for storage, however the function room would be multi-functional and would ensure that there was flexibility for event space at the Palace in the future.

RESOLVED that

- i) The contents of the report and the SAC-CC comments regarding the seeking of Planning Permission and Listed Building Consent as considered at their meeting on the 5 April 2016 be noted;**
- ii) The Chief Executive be permitted to work with Haringey Council through its project approvals and business case procedure to seek a £2.5m loan to finance the West Yard Storage Project;**
- iii) Authority be delegated to the Chief Executive, in consultation with the Trust Chair, to finalise details of the Business Case for the project; which the Chair undertook to share with the Board for comment;**
- iv) The same governance arrangements to oversee and monitor the project as approved by the Trustees at their meeting of the 18 April 2015 be utilised;**
- v) An updated report at a specially convened meeting be received in due course to appoint the contractor to complete the design and build contract for the West Yard Storage Project;**
- vi) Clear deadlines and project information be provided to the Trustees; and**

- vii) **A report of the options appraisal showing that there was no other location for the storage unit including any suitable temporary solutions be circulated to the Board.**

102. ALEXANDRA PALACE AND PARK BOARD WORK PROGRAMME

RESOLVED that the work programme be noted.

103. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

104. FUTURE MEETINGS

NOTED the future meeting dates.

105. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED to exclude the press and public from the meeting as items 20 to 23 contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – information which is likely to reveal the identity of an individual, Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – information in respect of which a claim to legal profession privilege could be maintained in legal proceedings.

106. EXEMPT MINUTES

RESOLVED that the exempt minutes of the Alexandra Palace and Park Board held on 16 February 2016 be approved.

107. EXEMPT CHIEF EXECUTIVE REPORT

The recommendations in the report were approved as set out.

108. EXEMPT PROVISION OF ESTATE GUARDING TO ALEXANDRA PALACE

The recommendations in the report were approved as set out.

109. EXEMPT - CREATIVE WORKSPACE

The recommendations in the report were approved as set out.

110. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was one late item of business. The recommendations in the report were approved as set out.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

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MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 19TH JULY, 2016

PRESENT:

Councillors: Joanna Christophides (Chair), Patrick Berryman, Bob Hare, Liz McShane and Anne Stennett

Non-Voting Members: Gordon Hutchinson and Nigel Willmott

1. FILMING AT MEETINGS

Noted.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Gallagher and Colin Marr.

3. URGENT BUSINESS

None.

4. DECLARATIONS OF INTERESTS

None.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

6. ACKNOWLEDGEMENT OF 2016-17 MEMBERSHIPS OF BOARDS, COMMITTEES AND SUB COMMITTEES

RESOLVED that

- i. The membership of the Alexandra Park and Palace Advisory Committee be noted;**
- ii. The membership of the Alexandra Park and Palace Consultative Committee be noted;**
- iii. The membership of the Alexandra Palace Trading Limited Board, including the appointment of Anna D'Alessandro as an officer of the Council, be noted; and**
- iv. The membership of the Finance, Risk and Audit Committee, with the addition of Anna D'Alessandro, be noted.**

7. MINUTES

Alexandra Palace and Park Board – 12 April 2016

RESOLVED that the minutes of the Alexandra Palace and Park Board held on 12 April 2016 be approved as a correct record of the meeting, subject to the rewording of resolution vii, minute number 101, which shall read “An options appraisal report shall be provided”.

Statutory Advisory Committee – 5 April 2016

RESOLVED that the minutes of the Statutory Advisory Committee held on 5 April 2016 be noted.

Joint Statutory Advisory Committee and Consultative Committee – 5 April 2016

RESOLVED that the minutes of the Joint Statutory Advisory Committee and Consultative Committee held on 5 April 2016 be noted.

8. CHIEF EXECUTIVE OFFICER'S REPORT

Louise Stewart, Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The following arose from discussion of the report:

- a. The position statement of Alexandra Park and Palace Charitable Trust in regard to the Wood Green regeneration was included in the exempt agenda pack, as it was felt that until Members had approved this statement it should not be included in the public section of the agenda.
- b. HR review – an audit and staff survey had been undertaken, and the data would be fed back to staff once an action plan had been devised.
- c. Security in the East carpark had been trialled, and there had been a reduction in Anti-Social Behaviour. However, permanent security staff are not affordable in the long term, so the team were looking into more cost effective solutions.

RESOLVED that

- i. **The contents of the report be noted;**
- ii. **The Trust's current position in relation to the Wood Green Regeneration be approved; and**
- iii. **The scope and methodology for the Governance Review be approved.**

9. PARK ACTIVITIES REPORT

Mark Evison, Park Manager, Alexandra Park and Palace, introduced the report as set out.

The following arose from discussion of the report:

- a. Go Ape – final discussions were taking place to finalise the lease. AP and Go Ape would be contacting residents to outline adaptations made to respond to issues raised during the planning process.

- b. Commemorative benches – further to the advice provided by the Joint Statutory and Consultative Committees, the Board agreed that a policy needed to be put in place. Comments from the Board for the team to consider were: contact with plaque owners should be made after 15 years rather than 10 and that notices be put on benches where contact had been lost, in case other park users were able to provide contact information.
- c. Quietway cycle network – Members were advised that the recommendation was for the Board to give approval for discussions to take place with Sustrans. Further information would be provided to the Board once proposals had been developed further. Members requested that this information included details on the management of multi-use of the pathways in the park, speed control, lighting proposals and timescales.

RESOLVED that the report and comments made by the Board be noted.

10. LEARNING & PARTICIPATION PROGRAMME REPORT

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

RESOLVED that the contents of the report be noted.

11. COMMERCIAL DIRECTOR'S REPORT

Lucy Fenner, Commercial Director, Alexandra Park and Palace, introduced the report as set out.

There had been 52 events and 8 major exhibitions in the first quarter. Targets for the Bar & Kitchen had been exceeded in April and May. The main focus for July was the Summer Festival.

RESOLVED that the report be noted.

12. FINANCIAL RESULTS

Dorota Dominiczak, Director of Finance and Resources, Alexandra Park and Palace, introduced the report as set out.

There were no major variances to report. In terms of cashflow for the restoration project, financing was challenging due to the delay of HLF payments, however there were no cashflow issues.

RESOLVED that the performance of the Trust be noted.

13. EAST WING RESTORATION UPDATE

Emma Dagnes, Deputy Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The project status was red, which was mainly due to the discovery of additional asbestos. However, following assessment and review, the overall project was still within budget, and the final tender from the Contractor would be presented to the Board in October 2016.

RESOLVED that progress on the East Wing Restoration Project be noted.

14. BOARD WORK PROGRAMME

NOTED.

15. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

16. FUTURE MEETINGS

Noted.

17. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting as agenda items 18-24 contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).

18. MINUTES

RESOLVED that the exempt minutes of the meeting held on 12 April 2016 be approved as a correct record of the meeting.

19. EXEMPT - TRUST POSITION IN RELATION TO WOOD GREEN REGENERATION

This item was approved as part of minute item 8 during the public meeting.

20. EXEMPT - FIREWORKS FESTIVAL PROPOSAL

The recommendations in the report were approved.

21. EXEMPT - EVENT EQUIPMENT STORAGE SOLUTION REPORT

The recommendations in the report were approved.

22. EXEMPT - BUSINESS PLAN QUARTERLY PROGRESS DATA

The recommendations in the report were approved.

23. EXEMPT - APPROVAL OF REPORTS AS RECOMMENDED BY THE FINANCE, RESOURCES AND AUDIT COMMITTEE (FRAC) & ALEXANDRA PALACE TRADING LIMITED (APTL) BOARD

The recommendations in the report were approved.

24. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

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MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON THURSDAY, 29TH SEPTEMBER, 2016

PRESENT:

Councillors: Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Patrick Berryman, Bob Hare, Liz McShane and Anne Stennett

Non-Voting Members: Gordon Hutchinson and Colin Marr

25. FILMING AT MEETINGS

Noted.

26. APOLOGIES FOR ABSENCE

Apologies for absence were received from Nigel Willmott.

27. DECLARATIONS OF INTERESTS

None.

28. URGENT BUSINESS

As it was a special meeting, under the Council's Constitution, Part 4, Section B, Paragraph 17, no new items of urgent business were admitted.

29. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting as item 6 was likely to contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).

30. ALEXANDRA PARK PREMISES LICENCE APPLICATION

The Board discussed the report, and the request for approval to submit a premises licence application for the park. A number of topics were considered – the comments and concerns of the SAC/CC, the number of event days, the types of events, the potential impact on the park, and the measures that would be taken to mitigate this.

Following a vote it was

RESOLVED that:

- i) the request for submission of a premises licence application for the Parkland to the Licensing Authority be approved, with the following conditions:**

- the application shall be for 43 event days - however, it was recognised that if the application was successful and a licence is granted the Trust should not aim to reach this level immediately and that a more gradual approach would enable the Board to ensure that the increased number of events were being monitored and managed effectively. Therefore the Board agreed that the maximum number of event days that the Board shall allow to take place is capped at 30 for 17/18 and shall not be exceeded in future years without the permission of the Board. (This total applies to licensable events and includes AP own brand and 3rd party events).
- ii) the AP Outdoor Event Strategy shall be completed to include the management and monitoring approach for these events, including impact metrics, and that the completed document be presented to the Board at a future date, no later than July 2017 .
- iii) the Board, whilst recognising the constraints on resources, directed the executive to ensure that appropriate measures and resources, to manage the impacts on the Park and surrounding areas, were included in the Business Plan for 17/18.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

Alexandra
Palace the
people's palace.

ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
22nd NOVEMBER 2016

Agenda Item: 6

Report Title: Chief Executive's Update

Report of: Louise Stewart, Chief Executive, Alexandra Park and Palace

Report Authorised by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, Alexandra Park and Palace

Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose:

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

1.1 To note the content of the report and advise the Alexandra Park and Palace Board where relevant.

2. Strategic Vision

2.1 Consultants have been appointed to work with Alexandra Park and Palace Charitable Trust to develop the Strategic Vision. The consultants are BOP Consulting, working with Grant Associates (Landscape Architects) and Fielden Clegg Bradley Studios (Architects).

2.2 Work is currently underway to review previous studies and consultation findings and consult with staff, the Board of Trustees and strategic stakeholders.

2.3 Public consultation on the Vision is planned as part of the work in 2017. The format of this will be developed nearer the time. The work is expected to complete by summer 2017.

3. East Wing Restoration Project

3.1 A verbal update on the project will be provided at the meeting.

4. West Yard Storage Project

4.1 The initial Planning Application for the West Yard storage project (no. HGY/2016/1574) was amended to change the previous function space in the new building to ancillary office space. The Trust Board considered this change on the 19th July 2016, along with an update that the roof terrace had been omitted from the planning application. It is expected that this amendment will be considered at the Planning Sub Committee on the 12th December 2016.

5. Commercial Director's Update

5.1 The SACCC were consulted on an application for an outdoor premises licence at a special meeting on 29th September. A verbal update on progress will be given at the meeting.

5.2 Fireworks Festival - a post event verbal update will be provided at the meeting.

5.3 The table below summarises past and confirmed future public events for the 3rd and 4th quarter of 2016. All special requirements are discussed in detail at production meetings and at Advisory Group meetings where appropriate. There is additional information provided in the table below. It is our intention to supply this information in future so that the committees are aware of any special requirements impacting on use of the Park and Palace, such as events with road closures or additional structures etc.

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Knit & Stitch	Exhibition	02.10.16 - 09.10.16	05.10.16 - 09.10.16	Marquee in place on outdoor beer garden
Amma	Live event	10.10.16 - 13.10.16	10.10.16 - 13.10.16	
Prime Impact	Exhibition	19.10.16 - 23.10.16	21.10.16 - 23.10.16	
Classic Car	Exhibition	26.10.16 - 30.10.16	28.10.16 - 30.10.16	Road closures in operation (10:00 - 15:00)
Freight show	Exhibition	01.11.16 - 02.11.16	02.11.16	
80th Anniversary	Live event	02.11.16	02.11.16	Mast will remain lit until after Fireworks

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Fireworks	Park events	01.11.16 - 06.11.16	04.11.16 - 05.11.16	Road closures in operation from Thursday 3 RD November (20:00 - 07:00) to 07:00 hours on Sunday 6th November Full Comms plan in place
Twenty one pilots	Concert	10.11.16 - 13.11.16	10.11.16 - 13.11.16	Marquee in place on outdoor beer garden. Early walk up. Additional overnight external security will be provided. Comms in place
Careers Fair	Exhibition	16.11.16	16.11.16	Marquee in place on outdoor beer garden
Flume	Concert	16.11.16 - 17.11.16	17.11.16	Marquee in place on outdoor beer garden
Panic at the disco	Concert	18.11.16 - 20.11.16	19.11.16 - 20.11.16	Marquee in place on outdoor beer garden
Chase N status	Concert	25.11.16 - 26.11.16	26.11.16	Marquee in place on outdoor beer garden
Club de Fromage	Ice rink event	26.11.16	26.11.16	
Organ concert	Silent film evening	27.11.16 - 28.11.16	28.11.16	
Skepta	Concert	01.12.16 - 02.12.16	02.12.16	Marquee in place on outdoor beer garden. Additional security provisions in place following SAG advice.
Antiques	Exhibition	02.12.16 - 04.12.16	04.12.16	
Mosconi cup	Sporting	05.12.16 - 10.12.16	07.12.16 - 09.12.16	
Beauty & the Beast Panto on ice	Ice rink event	08.12.16 - 12.12.16	09.12.16 - 12.12.16	
Darts	Sporting	11.12.16	15.12.16	Main entrance via Rose Window Drones may be used to capture footage
Vanilla Ice on ice	Ice rink event	20.12.16 - 22.12.16	20.12.16 - 22.12.16	Reduction of public ice skating sessions
Vegan Show	Exhibition	06.01.17 - 08.01.17	07.01.17 - 08.01.17	
Life on Mars- a tribute to Bowie	Ice rink event	08.01.17	09.01.17	
Snooker	Sporting	10.01.17 - 24.01.17	15.01.17 - 22.01.17	
Model engineering	Exhibition	18.01.17 - 22.01.17	20.01.17 - 22.01.17	
ping pong	Sporting	25.01.17 - 30.01.17	28.01.17 - 29.01.17	
Excursions	Exhibition	26.01.17 - 28.01.17	28.01.17	
Tool fair	exhibition	30.01.17 - 02.02.17	01.02.17 - 02.02.17	

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Two door cinema club	Concert	08.02.17 - 10.02.17	09.02.17 - 10.02.17	
Antiques	Exhibition	11.02.17 - 12.02.17	12.02.17	
Main malls closed	Building work	13.02.17 - 28.02.17	13.02.17 - 28.02.17	
RYA	Exhibition	01.03.17-05.03.17	04.03.17-05.03.17	
MA healthcare	Exhibition	13.03.17-14.03.17	13.03.17-14.03.17	
Underworld	Concert	16.03.17-17.03.17	17.03.17	
London Festival of Railway Modelling	Exhibition	23.03.17-26.03.17	25.03.17-26.03.17	
Woman's Institute Fair	Exhibition	27.03.17-01.04.17	29.03.17-01.04.17	

5.4 Ice Rink

5.4.1 Beauty & the Beast Panto on ice - public sessions are now sold out. 80% of the school shows are already sold out.

5.4.2 Vanilla Ice, a 90s pop artist, will be performing 'Vanilla Ice on ice' from 20th - 22nd of December.

5.4.3 Club de Fromage will continue on the last Saturday of every month and the next event date is 26th November 2016.

6. Park Update

6.1 Go Ape adventure course: The *Tree Top Junior* course is almost finished, the last item remaining is the entry-stockade. The conversion of the animal building in to a reception cabin is progressing well. Construction of the adult course (*Tree Top Adventure*) will begin soon and the current plan is to launch the new facility in the New Year.

6.2 Sustrans Quietway proposal: Members of the Advisory and Consultative Committees met with Sustrans officers in October to discuss the work that may be required to upgrade the existing cycleway. Their input will help form the initial designs which will be considered by Transport for London in a few months time.

6.3 Awards and Accolades: Alexandra Park was entered into the 'large park over 25 hectares' category of the London in Bloom competition 2016. The Park achieved a gold award and was declared category winner for the second year running. Also, the Park was one of ten winners voted for by the public in 'the People's Choice Award' which is a national competition.

6.4 Park Works: A scheme of tree safety work is planned to take place before Christmas. This includes removing deadwood, pruning works and some felling. New aerators have been installed in the boating lake to maintain the quality of the water.

6.4.1 Work continues within available resources to make the Park more resilient towards events. Prior to the Fireworks event the middle path on the south slope was widened and trees pruned at the fairground car park to prevent branch damage by large vehicles.

6.5 Surface Water management. At the time of writing work has begun on a number of swales (shallow ditches) to capture and direct the surface water springs in the Park. The water will run across the paths in shallow channels to reduce erosion and the consequential muddy conditions. The success of the new swales will be monitored over the winter months and adaptations made in future if necessary.

7. Learning and Participation

7.1 Between April and October 2016, 1,036 pupils have visited the Palace with a further 620 pupils booked to attend by the end of the year. The Learning & Participation (L&P) Team have already exceeded last year's pupil visitor figures (1,651 pupils). Working closely with the sales team, dates are now being offered to schools up to 6 months in advance, this has encouraged teachers to book early for visits as we are now already fully booked until January 2017.

7.2 To mark 80 years since the world's first high definition regular television on 2nd November, the L&P Team partnered with BAFTA to run 2 workshops for 210 pupils from local schools hosted by Lindsay Russell (Blue Peter) and Ben Shires (Officially Amazing). To maximise the impact of the event, numbers from each school were capped at 35 pupils meaning 7 classes from schools across the borough had the opportunity to take part. Of the schools attending 2 had not previously engaged with the Park and Palace, a further 3 are recent users from January 2016, the remaining 2 are regular users of the learning programme. This is the first time the Palace has run an event for multiple schools.

7.3 In the October half term the Palace ran free family activities over two days (linking in with national Big Draw) inspired by trains which have brought thousands of visitors to the Park and Palace since 1873. Using archive photos of the Park and Palace as inspiration families created a timeline showcasing 150 years of extraordinary activities. Families were also encouraged to think about the Park and Palace post 2018 and suggest activities that they felt would attract thousands of visitors; suggestions included a funicular from Wood Green, Indoor Trampoline Park and a city farm. The activities were promoted through contacts at local schools and via local online networks as well as on the Alexandra Palace website and within 7 days of going live all 6 sessions (3 sessions each morning) were fully booked via Eventbrite. Attendance numbers over the 2 days were high with 49 families taking part in the activities. Feedback during the activities was very positive with many parents asking about similar activities during other school holidays.

7.4 As part of the Palace's Fireworks Festival the L&P Team partnered with 30 pupils from Haringey Sixth Form College to create props for the Day of the Dead Parade. Students from across the college (Art, Fashion and Dance) are working with a carnival artist to create sugar skulls and masks as well as planning their own costume and make-up. The college's second year Media students have been taking photos and filming

throughout the project and formed part of the parade. They will be creating a short film of their experiences which will be uploaded and promoted by both organisations.

7.5 For this year's Open House (17th September) the Palace ran tours of the basement for visitors to see the original Victorian storage rooms and the bunk beds and workshop machinery from the First World War. To ensure the safety of our visitors, groups were kept to a maximum of 15 people with a guide and steward escorting each tour with all attendees wearing hard hats and high visibility vests. The Eventbrite booking went live on the 1st September (as per the Open House requirements) and all 195 spaces were fully booked within 45 minutes with a waiting list created. The tours were a success with 100% of responses saying they had enjoyed their visits. Planning is underway to increase the numbers of tours from 2017 onwards to include the Park, Palace and the East Wing when it opens in 2018.

7.6 With the newly appointed Head of L&P (Sarah James) the team have been working on revising the Activity Plan to create a holistic approach to learning across both the Park and Palace. The programme will launch in January 2016 following internal consultation with staff in December and meetings across the borough to secure partnerships with cultural, creative and academic institutions.

8. Legal Implications

8.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

9. Financial Implications

9.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

10. Use of Appendices

None.